

# TRIPURA GAZETTE



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## EXTRAORDINARY ISSUE

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PART-- I--Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA  
DIRECTORATE OF INFORMATION TECHNOLOGY  
ITI ROAD, INDRANAGAR, AGARTALA-799006

No.F.2(3)/DIT/Estt/2000/Vol-II/440-539

Dated, Agartala, the 18th January, 2022.

### NOTIFICATION

In exercise of the powers conferred by provisio to Article-309 of the Constitution and in supersession of the existing recruitment rules for the post mentioned herein, the Governor hereby makes the following rules regulating the method of recruitment to the Group-category posts (Non-technical) in the Department / Organization namely.

**1. Short title and commencement –**

- (1) These rules may be called Recruitment Rules, 2021 for the post of **Multitasking Staff** under the Directorate of Information Technology, Government of Tripura.
- (2) They shall come into force on the date of their publication in the official Gazette.

**2. The name of the post has been specified in Column-1 of the Schedule enclosed at Annexure-I.**

**3. Number, Classification and scale of pay:-**

The number of the said post, its classification and the scale of pay attached thereto has been as specified in column 2 to 4 of the Schedule included .

**4. Method of recruitment, age limits, qualification etc.**

The method of recruitment to the said posts, age limits, qualifications and other matters relating to the said post shall be as specified in Columns 5 to 13 of the Schedule.

**5. Disqualification:- No person**

- (a) who has entered into or contracted a marriage with a person having spouse living; or
  - (b) who, having a spouse living has entered into or contracted a marriage with any person
- shall be eligible for appointment to the said post.

Provided that the State Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power relax:-** Where the State Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in the writing, relax any of the provisions of these rules with respect to any class or category of persons.
7. **Repeal:-** The Recruitment Rules for the post of Multitasking Staff that are existing in the Department under the Government of Tripura hereby stand repealed with immediate effect and are replaced by this Recruitment Rules according to the Schedule at Annexure-I enclosed herewith.
8. **Savings:-** Nothing in those rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the State Government from time to time in this regard.
9. This Notification is issued as per approval of the G.O. No. 05 vide File No. 20(3)-GA(P &T)/2020 dated 3<sup>rd</sup> December, 2020 and Finance Department vide U.O. No. 256 – FIN (Expdt-III)/21 dated 02/08/2021

By order and in the name of the Governor,



(Puneet Agarwal)  
Principal Secretary, IT  
Govt. of Tripura.  
(Puneet Agarwal)  
Principal Secretary  
Industries & Commerce (IT)  
Govt. of Tripura.

**Annexure -I**

Recruitment Rules (RRs) for the post of **Multitasking Staff (Group-D)** Grade under Directorate of Information Technology

**SCHEDULE**

SCHEDULE


1	Name of the Post	:	Multitasking Staff				
2	Number of Posts	:	5 (five) plus additional post(s) as and when created by the Government				
3	Classification	:	<b>Group-D (Non-Gazetted)</b>				
4	Scale of Pay	:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Pre-revised Scale of pay</td><td style="width: 50%;">Corresponding revised Scale of Pay</td></tr> <tr> <td>PB-1, Pay Band Scale Rs.4840 - 13000/- (Grade Pay Rs.1,400/-)</td><td>Cell-1 of <b>Level-1</b> of Tripura State Pay Matrix, 2018 [Tripura State Civil Service (Revised Pay) (First amendment) Rules, 2018].</td></tr> </table> <p>Subject to revision by the Government from time to time</p>	Pre-revised Scale of pay	Corresponding revised Scale of Pay	PB-1, Pay Band Scale Rs.4840 - 13000/- (Grade Pay Rs.1,400/-)	Cell-1 of <b>Level-1</b> of Tripura State Pay Matrix, 2018 [Tripura State Civil Service (Revised Pay) (First amendment) Rules, 2018].
Pre-revised Scale of pay	Corresponding revised Scale of Pay						
PB-1, Pay Band Scale Rs.4840 - 13000/- (Grade Pay Rs.1,400/-)	Cell-1 of <b>Level-1</b> of Tripura State Pay Matrix, 2018 [Tripura State Civil Service (Revised Pay) (First amendment) Rules, 2018].						
5	Method of recruitment whether by direct recruitment or by promotion or transfer on deputation and percentage of the vacancies to be filled by various method	:	<p>100% by Direct Recruitment.</p> <p>i) Selection:- Through competitive examination to be conducted by a Recruitment Board as per guidelines prescribed in the Revised provision of Recruitment Policy issued vide Notification No. F.20(1)-GA(P&amp;T)/18 dated 29/10/2020 -</p> <p>iii) Written Examination (85%) and</p> <p>iii) Interview / Viva-voce (15% of the total Marks)</p> <p>iv) Syllabus of the examinations is enclosed as <b>Annexure B</b></p>				
6	Age limit for direct recruitment	:	18 to 40 years, Upper age limit is relaxable by 5 years in case of <b>ST/SC/PwDs(PH)/Government servant candidates</b>				
7	Educational and other qualification required for direct recruitment	:	<p>i) <b>Class-VIII (Eight)</b> passed from recognized School for UR Candidates</p> <p>ii) <b>Class-V (five)</b> passed from recognized School for SC/ST/PH Candidates</p>				
8	Whether age and educational qualifications prescribed for direct recruitment will apply in case of promotion	:	Not Applicable				
9	Whether Selection post or Non-Selection post	:	Selection [As per Item No. 5(ii) above]				
10	Period of probation, if any	:	2(two) years				
11	In case of recruitment by promotion / transfer on deputation, grade from which promotion / transfer on deputation is to be made	:	Not Applicable				
12	If a DPC exists, what is its composition	:	Not Applicable				
13	Circumstances in which TPSC is to be consulted while making recruitment	:	Not Applicable				
14	Repeal	:	Nil				

  
 (Principal Secretary of the Department)  
 P. M. Aggarwal  
 Principal Secretary  
 Industries & Commerce (IT)  
 Govt. of Tripura.

**Annexure-B**

**Syllabus** for THE WRITTEN EXAMINATION & INTERVIEW for selection of the candidates to the Group-D category of posts under Directorate of Information Technology

Subject	Syllabus	Full Marks	Time
English & General Studies (Class-V Standard)	(Descriptive Type/OMR/MCQ) Knowledge of Bengali or Kok-borok, Arithmetic (addition, subtraction, multiplication, division)	30	2 (two) hours
	(Descriptive Type /OMR / MCQ) Knowledge of English	20	
General Knowledge & Current Affairs	(Descriptive Type OMR / MCQ) Matter of common experience and current events and problems with special reference to India and Tripura	20	2 (two) hours
	(Descriptive Type /OMR / MCQ) Duties of the Group-D post in the Government Department/Offices/Name of Sub-Division/District/Block of Tripura etc	15	
Interview	Personal qualities	15	
Total	(Written – 85 + Interview – 15) = 100	100	

  
(Principal Secretary of the Department)  
(Puneet Agarwal)  
Principal Secretary  
Industries & Commerce (IT)  
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